



**Maharana Pratapsinh Shikshan Sanstha Mumbai**  
**Anandibai Raorane Arts, Commerce and Science College, Vaibhavwadi**

**Notice**

**Internal Quality Assurance Cell (IQAC)**

**Date: - 30/09/2022**

All the Teaching Staff hereby inform you that, the meeting of the IQAC with Teaching Staff will be held on Thursday, dated 06/10/2022 at 11.30 am in the Management Room to discuss the following issues.

All the staff members are requested to attend the same in time.

1. To read and confirm the minutes of last meeting
2. Action taken report of Academic Calendar (Term - I)
3. To sign and review of functional MoU with different institutions, universities, industries and research centre
4. Research projects / grants, patent, paper publication, book publication, etc.
5. To increase the Ph.D. degree faculty (NAAC Recommendation)
6. To prepare AQAR for academic year 2021-22 (Documentation)
7. To organize institutional fund raising activities
8. Review on admission
9. Any other with the permission of chairman

Sr. No.	Name of member	Role in Committee	Sign
1	Dr. C. S. Kakade	Chairman	
2	Dr. D. M. Sirsat	Co-ordinator	
3	Mr. Shailendra Raorane	Member, Management Representative	
4	Mr. Prabhanand Raorane	Member, Industrialists Representative	
5	Mr. Sajjan Raorane	Member, Local Society Representative	



6	Mr. Sanjay Raorane	Member, Administrative Office	
7	Mr. S. B. Patil	Member, Teacher Representative	
8	Dr. S. C. Rade	Member, Teacher Representative	
9	Mr. R. B. Patil	Member, Teacher Representative	
10	Dr. Ms. D. S. Korgaonkar	Member, Teacher Representative	
11	Mr. P. M. Dhere	Member, Teacher Representative	
12	Dr. V. B. Gopula	Member, Teacher Representative	
13	Mr. V. V. Shinde	Member, Teacher Representative	
14	Mr. K. M. Waghmare	Librarian	
15	Mr. A. W. Jaitapkar	Member, Non-Teaching Staff Representative	
16	Mr. Sudhir Nakashe	Member, Alumni Representative	
17	Miss. Tejaswi S. Raorane	Member, Students Representative	

**IQAC COORDINATOR**  
Anandibai Raorane Arts, Comm. &  
Science College, Vaibhavwadi

**Principal**  
Anandibai Raorane Arts, Commerce & Science  
College, Vaibhavwadi.



**Maharana Pratapsinh Shikshan Santha Mumbai**  
**Anandibai Raorane Arts, Commerce and Science College,**  
**Vaibhavwadi**

**Internal Quality Assurance Cell**

Date: 16/10/2021

**Minutes of the Meeting**

The second meeting of IQAC for the academic year 2022-23 was held on Thursday, 6<sup>th</sup> October, 2022 at 11.30 am in IQAC room under the chairmanship of Hon. Principal Dr. C. S. Kakade.

The following members present in the said meeting.

Sr. No.	Name of member	Role in Committee	Sign
1	Dr. C. S. Kakade	Chairman	
2	Dr. D. M. Sirsat	Co-ordinator	
3	Mr. Shailendra Raorane	Member, Management Representative	
4	Mr. Prabhanand Raorane	Member, Industrialists Representative	
5	Mr. Sajjan Raorane	Member, Local Society Representative	
6	Mr. Sanjay Raorane	Member, Administrative Office	
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17	Miss. Tejaswi S. Raorane	Member, Students Representative	

The meeting started with the welcome of Hon. Chairman Prin. Dr. C. S. Kakade and all the Hon. Members of IQAC by coordinator Dr. D. M. Sirsat.

**Business: -**

➤ **Motion: - 1 Confirmation of minutes of previous meeting**

Description: - IQAC coordinator Dr. D. M. Sirsat presented minutes and action taken report of previous meeting held on 12<sup>th</sup> July, 2022.

Discussion: - All the Hon. Members discussed on the minutes and action taken report of the previous meeting and confirmed with the permission of Hon. Chairman.

Vote: - All in favor

Resolved: - Motion carried

➤ **Motion: - 2 Action taken report of academic calendar 2022-23 (Term - I)**

Description: - IQAC coordinator Dr. D. M. Sirsat presented the action taken report of academic calendar 2022-23 for term-I

Discussion: - All the Hon. members of IQAC committee discussed on action taken report of term-I. It was found that, majority of the activities which were planned at the beginning of year are completed successfully. Hon. Principal Dr. C. S. Kakade and Management Representative congratulated for same and suggested to collect the all



activity report from various departments and administrative committee within time in standard format. IQAC coordinator accepted all the suggestions.

Vote: - All in favor

Resolved: - Motion carried

➤ **Motion: - 3 Review on active MoU**

Description: - IQAC coordinator Dr. D. M. Sirsat presented the status of current active MoU with various Institutes, Universities, Industries and NGO's, and Research Centers.

Discussion: - All the Hon. Members discussed this issue. It was decided the college is expected to have more number of active MoU's with other educational institutions, universities, industries, NGO's at national and international level as per the recent NAAC Peer Team recommendations. In this discussion IQAC coordinator Dr. D. M. Sirsat presented the current status of active MoU with other bodies. It was found that, the count of active MoU are less. At same time Hon. Principal Dr. C. S. Kakade suggested to meeting to sign the MoU with various bodies. It was decided to sign the more number of MoU with industries which is beneficial for students.

Vote: - All in favor

Resolved: - Motion carried

➤ **Motion: - 4 Research projects/grants, patent, paper publication, book publication, etc.**

Description: - Dr. V. B. Gopula (Member, Teacher Representative) raised the issue of publication and research grants.

Discussion: - All the Hon. Members of IQAC discussed on that issue. It was found that the count of paper publication, book chapter publication, patent, research project are very less. At the time IQAC coordinator Dr. D. M. Sirsat pointed the expectation of NAAC regarding research criteria, NAAC expected atleast two research paper in UGC care listed journal and 4 book chapter per year of per faculty. Comparatively the current count is very less than expectation. At that time Hon. Principal Dr. C. S. Kakade suggested to issue the notice for faculty to publish more number of research paper, book chapter, and patent and apply for research project to various funding agencies. IQAC coordinator accepted all the suggestions.

Vote: - All in favor

Resolved: - Motion carried



➤ **Motion: - 5 To increase the number of Ph.D. faculty**

Description: - IQAC coordinator Dr. D. M. Sirsat presented the status of faculty with Ph.D. degree.

Discussion: - All the Hon. Members discussed on that point. At that time IQAC coordinator presented statistical data of faculty having Ph.D. degree, 16 faculty members have completed their Ph.D. degree, 13 faculty members have registered for Ph.D. degree and remaining three faculty members are in registration process. At the time management representative Hon. Shailendra Raorane expressed his expectation, at the time of 4<sup>th</sup> cycle of NAAC 100% faculty members should have Ph.D. degree.

Vote: - All in favor

Resolved: - Motion carried

➤ **Motion: - 6 Preparation of AQAR for academic year 2021-22**

Description: - IQAC coordinator Dr. D. M. Sirsat explained the completion status of AQAR of the college.

Discussion: - All the Hon. Members discussed on AQAR. At that time Hon. Management Members and Hon. Principal gave instructions to complete the AQAR of the academic year 2021-22 of the college on time. Hon Principal Dr. C. S. Kakade said that, collect the structured and non-structured feedback before 20<sup>th</sup> November, 2022 also suggested to chairman of alumni association to complete the audit. IQAC coordinator accepted all the suggestions.

Vote: - All in favor

Resolved: - Motion carried

➤ **Motion: - 7 To organize Workshops/ Seminars/ Conferences (Fund raising activity)**

Description: - IQAC coordinator Dr. D. M. Sirsat asked for organization of workshops/ seminars/ conferences through various departments (fund raising activities).

Discussion: - All the Hon. Members discussed on organization of workshops/ seminars/ conferences through the IQAC which generate fund for college. At that time Office Superintendent Hon. Sanjay Raorane suggested that, organize workshops/ seminars/ conferences as per the schedule of academic calendar. IQAC coordinator accepted all the suggestions.

Vote: - All in favor

Resolved: - Motion carried





➤ **Motion: - 8 Review on admission**

Description: - Hon. Shailendra Raorane (Member, Management Representative) & Hon. Principal Dr. C. S. Kakade raised the issue of admission.

Discussion: - All the Hon. Members discussed on admission issue. It was found that 871 students were admitted during the academic year 2022-23.

Vote: - All in favor

Resolved: - Motion carried

➤ **Motion: - 9 Any Other**

**i) Staff meeting and administrative committee meetings**

Description: - Office Superintendent Hon. Sanjay Raorane raised the issue of timing of staff meeting and administrative committee meetings

Discussion: - All the Hon. Members discussed on this issue and it was decided to conduct staff meetings and administrative committee meeting after 2.00 pm.

Vote: - All in favor

Resolved: - Motion carried

**ii) Congratulatory resolution**

Description: - Staff Secretary Dr. B. D. Ingawale presented congratulatory resolution for Ph.D. degree of Mr. Nandu Hedulkar and gold medal in wrestling competition of Mr. Dnyaneshwar Hande.

Discussion: - All the Hon. Members congratulated both Dr. Nandu Hedulkar and Mr. Dnyaneshwar Hande.

Vote: - All in favor

Resolved: - Motion carried

- **Vote of thanks** – As there were no other topics before the meeting, the coordinator Dr. D. M. Sirsat thanked everyone and the meeting was closed with the permission of the President.

  
**IQAC COORDINATOR**  
Anandibai Raorane Arts, Comm. &  
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**Principal**  
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